



croydon community
mediation

**Annual
Report**

for the year to
31st March 2022



Report of the Trustees
and Financial Statements
for the year ended 31st March 2022

Company Information

TRUSTEES

Neil Selby - Chair
Avril Ashley - Treasurer
Barbara Ottaway - Company Secretary
Darren Pullman
Dave Simmons
Jacqui Daukes
Shubhaa Srinivasan

BANKERS

Cafcash Limited
POBox 289
West Malling, Kent, ME19 4TA

The Cooperative Bank plc
POBox 101
1 Balloon Street
Manchester, M60 4EP

Independent Examiners

DSK Partners LLP
306 High Street
Croydon, Surrey, CR0 1NG

ADDRESS

c/o DSK Partners LLP
306 High Street
Croydon
CR0 1NG
020 8686 6084

office@croydonmediation.org.uk
www.croydonmediation.org.uk

Charity Registration Number 1088222
Company Registration Number 3973287

Chair's Report

Neil Selby
CCM Chair

This is my first year as Chair of our mediation service and before I go any further, I would like to express my thanks to Avril, our previous Chair for her great leadership through the very difficult years of Covid. Avril has stayed on a Treasurer and I and the rest of the trustees are very grateful to her for this and her ongoing support and wisdom.

I also want to thank all our mediators, who have continued to provide this vital service to all those experiencing conflicts. Last but not least, thank you to my fellow trustees for all their commitment and hard work as we have looked for ways to move the service forward.

As I look back over the last year, I can see it has brought continued challenges to our service. As Avril noted last year, the cases referred to us, although steady had reduced and unfortunately this downward trend has continued. This has in part been due I think to the fact we are still largely providing online mediation, which is not to everyone's liking. There have also been continuing challenges within the council, who have historically been the source of most of our referrals. On a more positive note, we managed to secure some lottery funding which has helped stabilise our finances in the short term; we hope to gain more grant funding in the coming year, as we develop our training offer.

We also had a very good 'Get Together' earlier in the year, and it was great to reconnect face to face after such a long period of virtual contact. We hope to hold more of these next year.

Another much appreciated addition has been our newsletter, and we are particularly grateful to David and Mary for this. I have personally really enjoyed the first two editions and we have received many other thanks from people reading it online.

I am excited as I look forward to developing the service next year, but before that I hope to raise a festive glass with you at our Christmas Get Together on the 8th December at Little Bay.

See you there!

Neil Selby
Chair

Treasurer's Report

Avril Ashley
CCM Treasurer

It has been a difficult year for CCM. I am pleased to see that we have had several new cases and also referrals from other companies and individuals. Our funding bid to The Fore was unsuccessful but we made an application for lottery funding which was successful. This has been followed by a stony silence from Croydon Council. Knowing the problems they have my expectations of the grant ever being received are low, which may explain why the caseload has fallen.

We are still offering free mediation to residents of Croydon while we still have enough funds to do so. But this may have to change.

Our expenditure for the year was just over £19,000 so we are economising. In the coming year, we wish to invest in training and workshops and this will provide us with an income.

Avril Ashley
Treasurer

Casework Coordinator's Report

Mary Wood
CCM Casework Coordinator

Croydon Community Mediation remains a key partner in helping varied social support teams within the borough to help Croydon residents. The need for a local mediation service remains and is met by our small but dedicated team of trained volunteers.

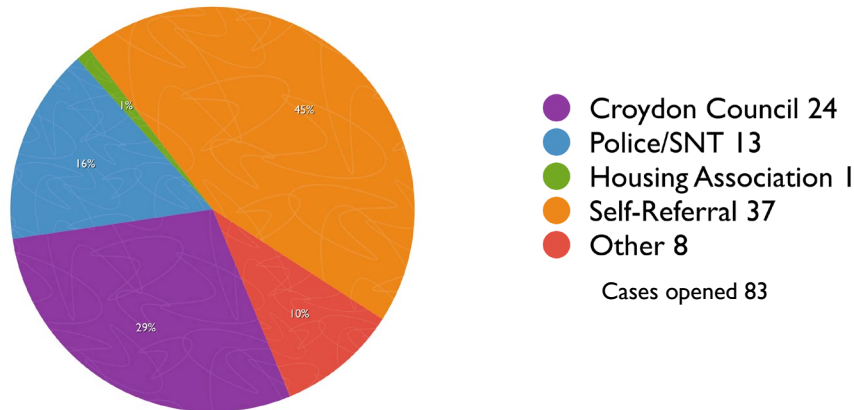
The number of referrals has decreased in recent months perhaps reflected in the changes at Croydon Council who remain our primary stakeholder. Self-referrals continue and we are seeing an increased number of requests for Family Mediation services.

Cases involving noise and antisocial behaviour continue to be top of the list.

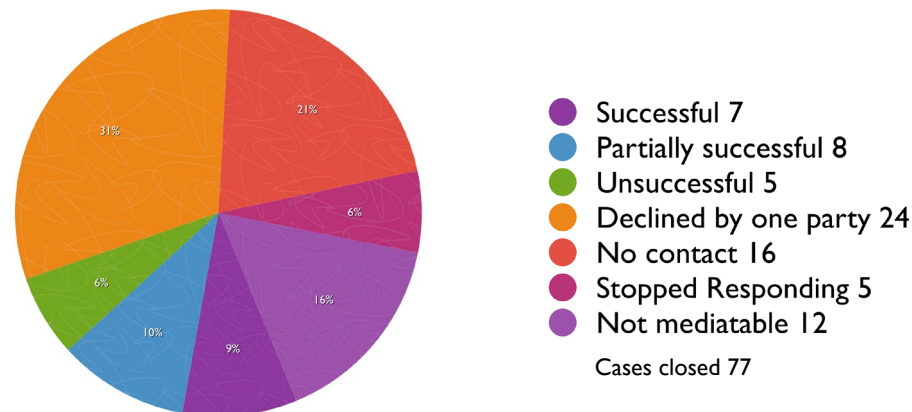
Mary Wood
Casework Coordinator

Service Delivery Statistics 2021-2022

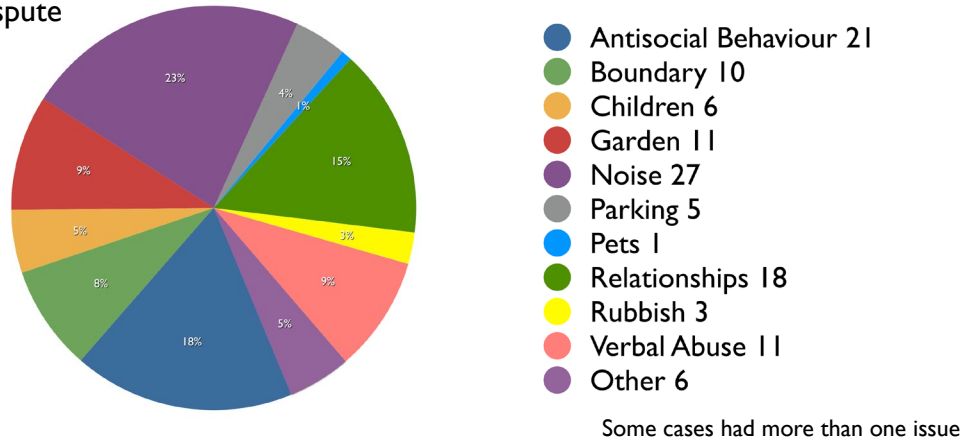
Cases Received



Outcomes



Types of Dispute



We received a total of 83 cases last year. A further 57 callers were referred to other services.

As in all previous years noise continues to be the main reason for referral to mediation (27) Most cases have more than one issue and some other problems brought to the service were Anti-Social behaviour (21) and Relationships (18).

Independent Examiner' Report

To the members of Croydon Community Mediation

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022 which are set out on pages 9 to 13.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Romit Basu FCA
DSK Partnership LLP
306 High Street
Croydon
Surrey
CR0 1NG

Date:

Report of the Trustees

For the year ended 31st March 2022

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2022.

Objectives and activities

Principle Activity

The objectives of Croydon Community Mediation are:

To promote for the public benefit, in the London Borough of Croydon and surrounding areas, with a view to the preservation of public order; the provision of services directed towards mediation, conciliation, reconciliation and reparation, between individuals, organisations, or groups involved or likely to be involved in disputes or interpersonal conflict;

To advance the education of the public, in the London Borough of Croydon and surrounding areas, in the methods of mediation, conciliation, reconciliation, reparation, in the needs of victims and offenders for such services, and in the means of managing such services.

Public benefit

The Trustees have paid due regard to the guidance on public benefit produced by the Charities Commission and are confident that the work of the charity meets all the criteria for public benefit.

Structure, governance and management

Nature of governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Reference and Administrative Details

Trustees Barbara Ottaway
Jacqui Daukes
Shubhaa Srinivasan
Avril Ashley (Treasurer)
Neil Selby (Chair)
Darren Pullman
Dave Simmons (appointed 30 November 2021)

Secretary Barbara Ottaway

Registered Office c/o DSK Partners LLP
306 High Street
Croydon, CR0 1NG

Company Registration Number 03973287

Charity Registration Number 1088222

Independent Examiner Romit Basu FCA
DSK Partners LLP
306 High Street, Croydon, CR0 1NG

The annual report was approved by the trustees of the charity on and signed on its behalf by:

.....
Neil Selby (Chair) Trustee

Statement of Financial Activities

For the year to 31st March 2022

	Note	Unrestricted £	Total 2022 £	Total 2021 £
Income and Endowments from:				
Investment income	2	3	3	38
Other income		<u>9,500</u>	<u>9,500</u>	<u>8,500</u>
Total income		<u>9,503</u>	<u>9,503</u>	<u>8,538</u>
Expenditure on:				
Charitable activities		<u>(19,458)</u>	<u>(19,458)</u>	<u>(47,902)</u>
Total expenditure		<u>(19,458)</u>	<u>(19,458)</u>	<u>(47,902)</u>
Net expenditure		<u>(9,955)</u>	<u>(9,955)</u>	<u>(39,364)</u>
Net movement in funds		(9,955)	(9,955)	(39,364)
Reconciliation of funds				
Total funds brought forward		<u>47,072</u>	<u>47,072</u>	<u>86,436</u>
Total funds carried forward	8	<u><u>37,117</u></u>	<u><u>37,117</u></u>	<u><u>47,072</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

Balance Sheet

At 31st March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	6	599	799
Current assets			
Cash at bank and in hand		37,658	47,413
Creditors: Amounts falling due within one year	7	<u>(1,140)</u>	<u>(1,140)</u>
Net current assets		<u>36,518</u>	<u>46,273</u>
Net assets		<u>37,117</u>	<u>47,072</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>37,117</u>	<u>47,072</u>
Total funds	8	<u>37,117</u>	<u>47,072</u>

For the financial year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 9 to 13 were approved by the trustees, and authorised for issue on and signed on their behalf by:

.....
Ms A Ashley (Chair)
Trustee

Notes to the Financial Statements

For the year to 31st March 2022

1 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Croydon Community Mediation meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Currency

The financial statements are prepared in sterling which is also the functional currency of the company and rounded to the nearest pound.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Notes to the Financial Statements

For the year to 31st March 2022

Tangible fixed assets

Individual fixed assets held for the charity's own use are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Fixtures & fittings - 25% reducing balance

Computer equipment - 25% reducing balance

Assets held under finance leases are depreciated in the same way as owned assets.

At each statement of financial position date, the charity reviews the carrying amount of its tangible fixed assets to determine whether there is any indication that any items have suffered an impairment loss. If any such indication exists, the recoverable amount of an asset is estimated in order to determine the extent of the impairment loss, if any. Where it is not possible to estimate the recoverable amount of the asset, the charity estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Pensions and other post retirement obligations

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2 Investment income

	Total 2022 £	Total 2021 £
Interest receivable and similar income;		
Interest receivable on bank deposits	<u>3</u>	<u>38</u>

Notes to the Financial Statements

For the year to 31st March 2022

3 Net incoming/outgoing resources

Net outgoing resources for the year include:

	2022 £	2021 £
Depreciation of fixed assets	<u>200</u>	<u>267</u>

4 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year ended 31 March 2022 nor for the year ended 31 March 2021.

5 Staff costs

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2022	2021
Employees	<u>-</u>	<u>2</u>

6 Tangible fixed assets

	Computer equipment £	Total £
Cost		
At 1 April 2021	<u>2,530</u>	<u>2,530</u>
At 31 March 2022	<u>2,530</u>	<u>2,530</u>
Depreciation		
At 1 April 2021	1,731	1,731
Charge for the year	<u>200</u>	<u>200</u>
At 31 March 2022	<u>1,931</u>	<u>1,931</u>
Net book value		
At 31 March 2022	<u>599</u>	<u>599</u>
At 31 March 2021	<u>799</u>	<u>799</u>

7 Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals	<u>1,140</u>	<u>1,140</u>

8 Funds

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Balance at 31 March 2022 £
Unrestricted funds				
General	<u>47,072</u>	<u>9,503</u>	<u>(19,458)</u>	<u>37,117</u>

9 Related party transactions

There were no related party transactions in the year.

Notes to the Financial Statements (continued)

For the year to 31st March 2022

	Total 2022 £	Total 2021 £
Income and Endowments from:		
Investment income (analysed below)	3	38
Other income (analysed below)	9,500	8,500
Total income	<u>9,503</u>	<u>8,538</u>
Expenditure on:		
Charitable activities (analysed below)	<u>(19,458)</u>	<u>(47,902)</u>
Total expenditure	<u>(19,458)</u>	<u>(47,902)</u>
Net expenditure	<u>(9,955)</u>	<u>(39,364)</u>
Net movement in funds	(9,955)	(39,364)
Reconciliation of funds		
Total funds brought forward	<u>47,072</u>	<u>86,436</u>
Total funds carried forward	<u><u>37,117</u></u>	<u><u>47,072</u></u>

Detailed Statement of Financial Activities

For the year to 31st March 2022

	Total 2022 £	Total 2021 £
Investment income		
Bank interest receivable	3	38
	<u>3</u>	<u>38</u>
Other income		
Grants receivable	9,500	8,500
	<u>9,500</u>	<u>8,500</u>
Charitable activities		
Wages and salaries	-	(1,927)
Rent	(165)	(8,000)
Insurance	(1,180)	(1,053)
Telephone and fax	(1,352)	(1,641)
Payroll costs	-	(35)
Charitable donations	-	(100)
Mediators expenses	(15,094)	(23,518)
Redundancy costs	-	(10,086)
Travel & Entertainment	-	(109)
Computer software and maintenance costs	(80)	-
Printing, postage and stationery	(103)	(366)
Legal and professional fees	(35)	(35)
Sundry expenses	(13)	-
Depreciation of office equipment	(200)	(267)
Mediators' training	-	(208)
IE Fee	(1,140)	(488)
Bank charges	(96)	(69)
	<u>(19,458)</u>	<u>(47,902)</u>

This page does not form part of the statutory financial statements.